



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, OCTOBER 4, 2021 – 7:00 PM
Via Teleconference**

ELECTED OFFICIALS PRESENT:

David Eady – Mayor
George Holt – Councilmember
Jim Windham – Councilmember
Lynn Bohanan – Councilmember
Jeff Wearing – Councilmember
Laura McCanless – Councilmember
Avis Williams - Councilmember

APPOINTED/STAFF PRESENT:

Bill Andrew – City Manager
Marcia Brooks – City Clerk/Treasurer
Dave Harvey – Chief of Police
Jody Reid – Utilities/Maintenance Supervisor
C. David Strickland – City Attorney

OTHERS PRESENT: Pastor Charlie Williams (Mt. Zion First Baptist Church), Mike Ready, Anderson Wright

1. The meeting was called to order by the Hon. David Eady, Mayor.
2. Invocation – Pastor Charlie Williams, Mt. Zion First Baptist Church. Following the invocation, Pastor Williams provided an update on community response to the COVID-19 pandemic. He advised that they have serviced over 1,700 people at Mt. Zion First Baptist Church. They have had a lot of support from area food banks, Oxford College Farm, Oxford College Dining Facility, Oxford Lions Club, Oxford Baptist Church, Allen Memorial Baptist Church, Journey Baptist Church, the Salvation Army, and members of Mt. Zion First Baptist Church and the Oxford community. The doors are open at the church Monday, Wednesday and Friday 11 am – 12 noon to accept donations. They distribute on those days 12 noon – 2 pm. Anyone needing help or wishing to donate or volunteer to assist with distribution can contact him at 404-250-2773.
3. **Jeff Wearing made a motion to accept the Agenda for October 4, 2021. Avis Williams seconded the motion. The motion was approved unanimously (7/0).** (Attachment A)
4. **Jeff Wearing made a motion to accept the Consent Agenda for October 4, 2021. Avis Williams seconded the motion. The motion was approved unanimously (7/0).** (Attachment B)
5. Mayor's Announcements
Mayor Eady mentioned that the Planning Retreat is scheduled for October 29, 2021, 9 am – 4 pm.

6. Planning Commission Recommendations/Petitions

None.

7. Citizen Concerns

None.

8. MEAG Power Resolution for Municipal Competitive Trust Fund (Attachment C)

The City of Oxford identifies two independent City officials by resolution to communicate decisions of the City regarding its Municipal Competitive Trust Fund. In 2020, Mayor David Eady and City Manager Matthew Pepper were identified as the two City officials. Since Matthew Pepper is no longer employed with the City of Oxford, the resolution must be updated. In consultation with MEAG, the City proposes replacing specific names on this document with titles so that it does not require updating each time the person in the position changes.

George Holt made a motion to approve the resolution for the MEAG Municipal Competitive Trust Fund. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).

9. MEAG 2022 Capacity Needs (Attachment D)

The City of Oxford has been advised by MEAG that it has a capacity shortage of 907 kw (494 kw Reserve and 485 kw Supplemental) for 2022. MEAG has negotiated a purchase on behalf of the City of Oxford for the capacity shortage from the City of Elberton for a total cost of \$6,784.

Laura McCanless made a motion to approve the purchase from the City of Elberton. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).

10. Oxford Police Department Body Camera Storage Process (Attachment E)

The City Council has discussed a proposed 60-month contract with Axion Enterprises for cloud storage of body camera footage to replace the current onsite storage on external hard drives. Installation costs are \$1,563 and there is a recurring annual cost of \$1,392.

George Holt made a motion to approve the contract with Axion Enterprises. Avis Williams seconded the motion. The motion was approved unanimously (7/0).

11. Purchase of 47' Derrick Truck for Public Works Department (Attachment F)

The FY 2021 Capital Budget includes funds for replacement of the Public Works' derrick truck. Bids were obtained from two vendors for this purchase. Availability of vendors for this product is limited, making it impossible to obtain three bids. Altec has submitted the low bid for \$207,290.

Jeff Wearing made a motion to approve purchase of the derrick truck from Altec. Lynn Bohanan seconded the motion. The motion was approved unanimously (7/0).

12. Replacement of Gutter Guards at City Hall (Attachment G)

It was recently discovered that the gutter guards installed on the City Hall building when it was built have deteriorated and need to be replaced. Three bids were obtained for performance of this work. The low bid was received from KJGR, LLC, for \$5,400.

Laura McCanless made a motion to award the contract for replacement of the gutter guards at City Hall to KJGR, LLC. Lynn Bohanan seconded the motion.

Discussion:

Jim Windham asked if the low bidder inspected the gutters. Mayor Eady advised that they had.

The motion was approved unanimously (7/0).

13. **City of Oxford State Fiscal Recovery Fund Application (SFRF)** (Attachment H)

Mayor Eady is seeking authorization from the City Council to send a letter to the Northeast Georgia Regional Commission (NEGRC) requesting their expertise to prepare an application for a grant from the SFRF. The grant funding would supplement the recently awarded CDBG grant. The cost to have NEGRC complete the application is \$500. It is due to the State by October 31, 2021. Submittal of the application will be voted on in a Special Called meeting on October 18, 2021. The additional funding would help cover the repairs/replacement of all water lines identified in the FY 2022 Capital Budget as needing work. Applying for this grant will allow the City to dedicate the funds set aside in the Capital Projects and Water/Sewer Capital Projects accounts for other purposes.

George Holt asked why the vote to submit the application is not being considered now. Bill Andrew explained that the City is still working with Carter & Sloope to establish a more exact budget for the work. They currently have only a ballpark estimate of \$1.278 million as the cost for the work.

Laura McCanless made a motion to engage with NEGRC to complete the application for a grant from the SFRF. Jeff Wearing seconded the motion. The motion carried unanimously (7/0).

14. **Invoices** (Attachment I)

No discussion.

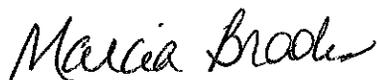
15. **Executive Session**

None.

16. **Adjourn**

Laura McCanless made a motion to adjourn at 7:26 p.m. Lynn Bohanan seconded the motion. The motion was approved unanimously (7/0).

Respectfully Submitted,



Marcia Brooks
City Clerk/Treasurer